

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **September 12, 2016** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Christine Panka at 6:30 p.m.

Present BOE Members:

Nick Gilberts

Cassie Hubanks

Kyle Kozelka

Lynn O'Kane

Christine Panka

Duane Rogers

Devan Toberman

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Kyle and seconded by Devan to accept agenda; passed unanimous with all in favor.

IV. SPECIAL GUEST SPEAKERS

- A. Update of kits used in Project Lead the Way - Gateway to Technology; presentation by Ken Quick Bluff View Technical Education Teacher

Ken Quick presented on updates on automation robotics and design, update VEX robotics kits.

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

- A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

- B. Approval of Minutes
 - 1. 08.01.2016 Special Meeting
 - 2. 08.08.2016 Finance Committee Meeting
 - 3. 08.08.2016 Regular Board Meeting
 - 4. 08.22.2016 Building and Grounds Committee Meeting
 - 5. 08.26.2016 Special Meeting
- C. Personnel
 - 1. Approval
 - a) Colleen Welter K-8th Social Studies
 - b) Victoria Breuer SpEd Teacher
 - c) Nathan Gevelinger BBB VR Coach
 - 2. Resignation
 - a) Shawn Zeeh BAK Teacher
 - b) Nathan Gevelinger GBB VR Coach
- D. Youth Options (if any)

Motion by Kyle and second by Cassie to accept consent agenda items; passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

- A. Upcoming Meetings and Board Items
 - 1. 9/22/2016 Community Design Open House 5-7 PM High School Cafeteria.
 - 2. 9/26/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
 - 3. 9/26/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
 - 4. 10/10/2016 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
 - 5. 10/10/2016 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
 - 6. 10/24/2016 Building and Grounds Committee Meeting 5:00 p.m. High School Library Conference Room
 - 7. 10/24/2016 Policy Committee Meeting 6:00 p.m. High School Library Conference Room
- B. Information Items
 - 1. 10/13/2016 WASB/WSAA School Law Seminar Wis Dells
 - 2. 11/12/2016 WASB Legislative Advocacy Conference Stevens Point
 - 3. 1/17/2016 96th WI State Education Convention 2017 Madison
 - 4. 2/23/2016 WASB 2016 Legal & Human Resources Conference Wis Dells

- VIII. REPORTS AND DISCUSSION (action if appropriate)
 - A. Superintendent/Building Administrator's Report/Presentation
 - 1. Community Connections and Celebrations
 - 2. Building addition updates:
 - a) High School HVAC
 - b) Bluff View variance application
- IX. OLD BUSINESS (action if appropriate)
 - A. Possible Class Night change to Senior Awards Dinner

More on this later; proposal will be coming from the High School

- B. Bluff View Kitchen Trap

Motion by Christine and second by Lynn to approve BV Kitchen Trap replacement at the earliest possible time, most likely next summer; passed unanimous with all in favor.

- X. NEW BUSINESS (action if appropriate)
 - A. Any items removed from Consent Agenda for further discussion
 - B. Contract for the Soil Borings and Geotechnical Reporting for Bluff View and the High School. After review of the scope of services and fees HSR would recommend the school district award contract with the low, Braun Intertech, to complete the work for a fixed fee of \$7,385.00.

Motion by Kyle and second by Nick to approve Soil Borings contract to Braun Intertech; passed unanimous with all in favor.

- C. Approve PLTW Gateway Ken Quick

Motion by Nick and second by Devan to approve VEX kits for Bluff View, approximately \$22,400; passed unanimously with all in favor.

- D. Approve Purchase Grasshopper Zero Turn Tractor/Mower from Building and Grounds recommendation

Tabled to Finance Committee meeting

- E. Support Staff Substitute pay; administrative recommendation to raise pay rate to \$11.00 per hour, currently \$10.10 per hour.

Motion by Devan and second by Lynn to approve Support staff Substitutes to 11.00 per hour and Teacher Substitutes to 13.50 per hour; passed unanimous with all in favor.

- F. Teacher Substitute pay; administrative recommendation to raise pay rate to \$13.50 per hour or \$108 per full day; currently \$104.00 per full day
- G. Approve 6/30/2016 Retirement agreements for Drew Johnson, District Administrator
- H. Approve 6/30/2016 Retirement agreements for Donna Heilmann, Management Food Service

Motion by Lynn and second by Devan to approve retirement agreements for Drew Johnson and Donna Heilmann; passed unanimous with all in favor.

- I. Crossing Rivers Health Transfer of Property

No final information is available at this time

- J. Open retirement window for Teachers and Support Staff

Tabled to October

- K. Select a School Board Member to serve as alternate for the PdC Public Library Board: The Library Board desires that the School have a backup person to sit in on the Library Board when Mr. Johnson cannot attend; State statute establishes that there must be a school district representative-either the superintendent or the superintendent's designee. The specific statute language governing school district and municipal governing body appointments is: 43.54(1)(c) The appointing authority shall appoint as one of the members a school district administrator, or the administrator's representative, to represent the public school district or districts in which the public library is located.

Tabled to October

- L. Ad for Tourism Guide for the PDC Chamber of Commerce.

Will not participate

- M. Grants & Donations read into record and approved (if any)
 - 1. Wal-mart donated a 25 gift card for 2nd grade to use for "Jitter Juice" on the first day of school. Jitter Juice has a great literacy connection & it takes care of "the first day jitters"
 - 2. \$3,700 from Cabela's to support funding for the upcoming Outdoor Education program! We also received their highest corporate discount, if the program needs to purchase anything for the program.

3. We want to thank the following businesses for their support of the District's Blackhawk Fund. (See Attached Document)

N. Student Travel (if any)

1. Band Trip June 2017

Motion by Devan and second by Cassie to approve 3 night June Band Trip to New York City; passed unanimous with all in favor.

O. Committee Meeting Reports by Board members (action if appropriate)

1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
 - a) School district advertisement-chamber/tourism guide
2. Policy Committee
 - a) Compensation planning

6:00 pm Special meeting on the compensation model to be held prior to the next Building and Grounds (there will be no Policy meeting) followed by a Finance committee meeting.

- b) Committee of the whole discussion/planning
3. Building & Grounds
 - a) Update on Summer Projects
4. Finance
 - a) Budgeting
5. Legislative Advocacy
 - a) Christine Panka was selected by State Superintendent Tony Evers as a representative of the WASB membership to the Professional Standards Council (PSC). She will be serving a 3 yr term effective through June 30, 2019.

P. Parking Lot (FROM PAST MEETINGS-items that arise during the meeting that aren't on the agenda, but which may need follow-up)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi-judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific

persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

- A. Occupational Therapy service
- B. Individual Employee Request
- C. Individual Employee Request
- D. Administrator Contract

Motion by Lynn and seconded by Devan to go into closed session. Passed unanimously by roll call with all in favor.

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Kyle Kozelka

YES: Lynn O'Kane

YES: Christine Panka

YES: Duane Rogers

YES: Devan Toberman

XII. RETURN TO OPEN SESSION

Motion by Kyle and seconded by Devan to return to open session at 8:45 p.m.; passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

Motion by Nick and second by Kyle to approve breaking contract with the Hospital for OT and hire an OT if OT candidate will accept; Roll call was requested, passed 5-2 by roll call:

YES: Nick Gilberts

YES: Cassie Hubanks

YES: Kyle Kozelka

NO: Lynn O'Kane

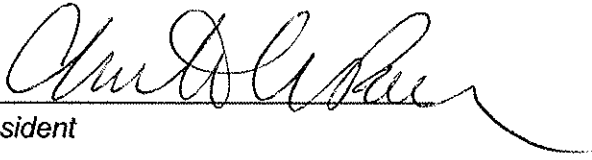
YES: Christine Panka

NO: Duane Rogers

YES: Devan Toberman

XIV. ADJOURNMENT

Motion by Lynn and seconded by Duane to adjourn meeting at 8:54 p.m. Passed unanimously with all in favor. Meeting Adjourned.

A handwritten signature in cursive script, appearing to read "Andrew R. Johnson", written over a horizontal line.

President

Notes taken by Drew Johnson